

# **Berkshire Intergroup Secretary Minutes Report**

August 10, 2020

Serenity Prayer

Roll Call & Sign-In, 7:00 pm.

## ***In attendance –***

William L., BIG Chair; Karen S., BIG Co-Chair; Larry B., BIG Office Manager; Maria C., BIG Secretary; Mike B., Area Committee, Area 31 Alternate Delegate; Lisa B., District 3 Chair; Nancy A., Gt. Barr. Women's Group; Melissa K., Ray of Hope Group; Mike M., Watch Your Step Grp.; Daniel S., Plug in the Jug Group.

***Secretary's Report, Maria C.*** – Accepted.

***Office Manger's Report, Larry B.*** – As of the middle of June the Office has been open on Tuesdays and Fridays from 1:30 – 5:00. Business has been very slow; however, there is an increase in the amount of phone calls being answered from the Hotline. Larry to print out list of Active Meetings for Mike M. so that he can include these on the website, and Lisa B to get a copy as well. Accepted.

***Treasurer's Report, William L.*** (Robin D. Not in attendance) – Our total operating expenses for the month came to \$744.40. Our operating funds on hand as of 6/30/20 were \$5,504.54. Literature funds on hand at the end of June were \$1,474.11. With the prudent reserve of \$3032.90, total funds now come to \$10,011.55. In June, a total of 6 groups contributed to Berkshire Intergroup.

Treasurer's report was accepted.

## **Ad Hoc Standing Committee Reports –**

- ***Website*** – Mike M. – continues to work hard on updating the website so that the Zoom meetings and passwords are current. He mentioned you can still call Hotline for meeting Id's and passwords as noted on the website.

## **Invited Committees:**

- ***Berkshire Institutions***, Connell M – Not in attendance.
- ***Area 31, Mike B., Alternate Delegate***
  - o NERAASA and the General Service Conference will be virtual in 2021. Everything will be pushed a year out with Pittsburg hosting NERAASA and then Delaware the year after.

- Western MA Intergroup hasn't met yet. However the Archives Committee met for the first time this year, Western MA Institutions has been meeting regularly once a month, and the Accessibility Committee has yet to meet. All Districts have been meeting on the Zoom platform.
- **District 3, Lisa B., Chair**
  - Joan P. has stepped down from Chair; therefore, Lisa B has become Chair, and the Co-DCM is Tom H. District 3 has been meeting the third Friday of every month with very poor attendance. Only four GSR's have attended, who reported that they are holding virtual meetings.
  - Lisa B. invited Intergroup to help the District with putting on a Workshop. This agenda was tabled for New Business (listed below).

### **BIG Chairperson's Report, William L.**

- GSO Bus Trip –William received notice on March 12, that due to the COVID Pandemic this trip has been placed on an indefinite hold.
  - Talk of converting area website to Spanish. Cost would be approximately \$1600. Attendees to take this back there home groups and give feedback at the next Intergroup meeting. Tabled until September 2020.
  - Committee addresses to be added to the Area Handbook is in the works at this time.

### **Old Business**

- William and Robin created a Treasurer's Report, which shows Intergroup's expenses and income for a full year.

### **New Business**

- Focused on the discussion of Hybrid meetings. Nancy A. reported that her group had reached out to Oregon for information regarding Hybrid Meetings. Lisa B. said that she has a copy from Oregon on this and she could e-mail it to everyone. I have attached this document to be included with these minutes. William had a good experience with the Hybrid meetings; however Lisa informed the group that she attended a workshop on this and that it was very discouraging because it was like you were watching a play. Individual Group Consciences should handle this topic, but keep in mind that we MUST follow the law (25 people maximum for public or private gatherings for any reason).
- Nancy A. asked Intergroup for more guidance on this.
- Alcahthon for 2020/2021 will be operating on a limited capacity due to the COVID Pandemic.
- An influx of calls are coming through the Hotline. We have a plan that covers up to 50 phone calls and we pay for each additional phone call after that number. As of May and June, we have been receiving anywhere between 125-130 phone calls. Larry will monitor to see if it will be cost effective to acquire a different plan. Number of calls received are to be included in his monthly report.

- Elections will be held for Intergroup Officers in October. Co-Chair and Treasurer will be voted on. The Office Manager still has one more year at this time.
- Revisited the suggestion of Intergroup and District 3 putting on a workshop together via Zoom format. The Motion to do this was approved and Mike M. volunteered to be on the Ad Hoc Committee for this with Lisa B. A report to follow next month in Old Business.
- Fact finding to be done on the purchase of Microphones for Intergroup as well as for other groups who decide to conduct Hybrid Meetings.

Motion to close at 8:07 pm – second and accepted; Responsibility Pledge; meeting adjourned.

*Please send any corrections, suggestions or comments to #####@#####.###*